



2024 FOOD VENDOR APPLICATION

The Northmont Area Chamber of Commerce is proud to host the 7th annual Taste of Northmont Food & Business Expo

Thursday, June 20, 2024

Melody Swim Club

7331 Pleasant Plain Rd. Clayton, OH 45315

5:30 pm - 8:00 pm

GUIDELINES:

The following is required to be mailed to the Northmont Chamber of Commerce at 4001 Old Salem Rd. Englewood, OH 45322 to complete an application submission:

- A menu or list of ALL items and costs. (Please see "COST INFORMATION" below)
- A certificate of general liability insurance naming the Northmont Area Chamber of Commerce as additional insured.
- A completed application for booth space and applicable fees.

REGISTRATION DEADLINES:

- Application submission must be received by Friday, May 17, 2024
- Application received after the deadline of May 17th, will incur a \$25 late fee. Late submissions will be accepted pending available space are not guaranteed names and information will be included in marketing info.
- All entries will be closed on May 31, 2023.



NOTE:

- Submission of an application does not guarantee you a spot.
- Booth size is approximately 10'x10'. If you require more space, please reserve the appropriate number of booth spaces.
- **You will need to provide all set-up materials for your booth which should include pop up tent, tables, chairs, lights, electric cords, etc.**
- **You will also need to provide a point of sale system if you wish to sell your food or goods at the event.**
- Sale or possession of alcoholic beverages at the venue is prohibited with the exception of the beer tent.
- Sale of obscene items, literature, photos, or other items of pornographic nature is prohibited. Northmont Chamber reserves the right to determine items inappropriate in nature.
- All of the spaces will be juried. Booth space is considered reserved only after payment has been received. A confirmation letter will be e-mailed with further information about the event once your application has been accepted.
Exclusivity is not guaranteed.

BOOTH SPACE CANCELLATION:

To cancel your booth reservation and receive a full refund, a request must be received in writing and postmarked by June 1st, 2024.

SET UP / TEAR DOWN:

- The designated entry time for setup begins at 2:00 PM Thursday afternoon.
- All booths must be set up by 4:30 pm. No exceptions.
- **Each vendor will need to provide their own pop up tent for coverage**
- The designated time for breakdown begins at 8:00 PM Thursday evening.
- Vendor participation will be prohibited in future events for those who break down prior to the designated time.

Northmont Area Chamber of Commerce reserves the right to dismiss any vendor who displays disorderly conduct.



COST INFORMATION:

- All food booth operations will require Montgomery County Health Permits. The Chamber will help facilitate health permits and your booth fee covers these costs. No additional costs for permits will be needed. **Montgomery County Health will be starting booth inspections at 4 pm. This does not mean they will get to your booth immediately. Please make sure you can keep all food at the proper temperatures.**

Please make sure all samples are priced at \$2, \$4 or \$6 for the sample. This equates to 1, 2, or 3 tickets. The chamber will be reimbursing your booth for sample sales based on number of tickets collected.

REGISTER ONLINE BY SCANNING THE QR CODE BELOW





Application Deadline: May 17, 2023 to be included in publications
 Applications received after May 17 will be subject to a \$25 late fee

2024 Food Vendor Application

Name of Organization/Booth : _____

Contact Person: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

List ALL menu items with costs offered in the booth

Space Selection:	Standard Fee:	Late Fee:
	by May 17	by May 31
<input type="checkbox"/> 10 x 10 Food Booth	\$50	\$75
<input type="checkbox"/> 20 x 10 Food Booth	\$100	\$125
<input type="checkbox"/> My booth requires electricity		

The undersigned lessee agrees to rent booth space at the 2024 Taste of Northmont Food & Business Expo under the following terms and conditions: Terms and Conditions: (1) The Lessee agrees to indemnify and hold harmless the Northmont Area Chamber of Commerce, its individual members, and all sponsors of the Taste of Northmont Food & Business Expo, Melody Pool & Swim Club, its employees and agents, from any and all claims, liabilities or demands of any kind for or on account of any personal injury or damage of any kind sustained by any person or business entity as a result of this contract. The lessor shall not be responsible for damage to exhibits or goods in the booth space as a result of fire, water, windstorm, or any act of God, and the lessor shall not be responsible for any theft from booth space. Lessee voluntarily assumes all risk of accident, injury or damage to person or property that may arise as a result of this agreement. (2) Subletting this booth space is prohibited. (3) Sale of obscene items, literature, photos or other items of pornographic nature is prohibited.

The undersigned hereby enters into this booth rental agreement this ___ day of _____, 2024

Lessee Organization or Company Name : _____

Name of person signing for Lessee: _____

Signautre: _____

Total Amount Due: \$ _____ **Amount included: \$** _____

Check here if you would prefer an invoice to pay online

Please remit payment to: Northmont Area Chamber of Commerce 4001 Old Salem Rd Englewood, OH 45322



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- If your booth requires electricity you must let the Chamber know prior to the event. Electric hook up will not be available the day of the event if you did not previously notify the Chamber.